ADMISSION POLICY FOR MIDDLE AND HIGH LEARNING TRUST SCHOOLS FOR SEPTEMBER 2023

SCHOOL	PAN	
Marden Bridge Middle School Lovaine Avenue Whitley Bay, NE25 8RW	150	
Monkseaton Middle School Vernon Drive Monkseaton, NE25 8JN	96	
Valley Gardens Middle Valley Gardens Whitley Bay, NE25 9AQ	180	
Wellfield Middle School Kielder Road, South Wellfield Whitley Bay, NE25 9WQ	60	
Burnside College St Peters Road Wallsend, NE28 7LQ	208	School has a sixth form
Churchill Community College Churchill Street Wallsend, NE28 7TN	190	School has sixth form
George Stephenson High School Southgate Killingworth, NE12 6SA	228	School has sixth form
John Spence Community College Preston North Road North Shields, Ne29 9PU	177	
Longbenton High Halisham Avenue Longenton, NE12 8ER	180	School has sixth form
Marden High School Hartington Road North Shields, NE30 3RZ	181	
Monkseaton High School Seatonville Road Whitley Bay, NE25 9EQ	150	School has sixth form
Norham High School Alnwick Avenue North Shields, NE29 7BU	90	
Whitley Bay High School Deneholm Whitley Bay, NE25 9AS	370	School has sixth form

In each school the Governing Body is the Admissions Authority and is responsible for determining the school's admissions policy.

The planned admission number (PAN) for each school is given in the table shown.

Where the school receives more applications than places available the following admission criteria are used to decide on admission to Learning Trust Schools.

All Learning Trust Schools operate an equal preference system for processing parental preferences.

In accordance with the Education Act 1996, children with a Statement of Special Educational Needs are required to be admitted to the school named in the statement and with effect from September 2014 those children with an Education Health and Care Plan (EHCP). Thereafter the following oversubscription criteria will apply.

Oversubscription Criteria

1. Looked after children in the care of a local authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order, ***including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. See note 1 below.***

1. Pupils who live within the catchment area of the school (pupils in this category with a sibling link (an older brother or sister) who will be attending the school in September 2023 will be given priority). The sibling link does not apply to pupils proposing to return to years 12 and 13 of a school (sixth form).

2. Sibling link (an older brother or sister) to include adoptive siblings, half siblings, step siblings and long term fostered children residing at the same address and who will be attending the school in September 2023.The sibling link does not apply to pupils proposing to return to years 12 and 13 of a school (sixth form).

3. Shortest distance measured as a straight line from a single fixed central point of the home address (including flats) to the central point of the school using the Local Land and Property Gazetteer and the Council's Geographical Information System (GIS) system.

N.B The above distance measurement will also be used as a 'tiebreaker' within each criterion, if necessary. In the case of flats if there is more than one home address with the same measurement the flat with the lowest number will be offered the place. In all other cases of the same measurement, random allocation will be used.

NOTE 1

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission. This also includes children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

An **adoption order** is an order made under section 46 of the Adoption and Children Act 2002

A **residence order** is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989

A **special guardianship order** is an order appointing one or more individuals to be a child's special guardian or guardians.

Closing Date
In determining admissions, priority will be given to those applications where the parental application is received by the published deadline date **31 October 2022.**

Late Applications
If you return your application after the closing date your application will be classed as Late unless exceptional circumstances exist. The Local Authority will consider your reasons, provided they are received before 22 November 2022 and if they are exceptional, consider your application along with those received on time. Examples of what may be considered as exceptional circumstances are a family who have just moved into the area (proof of ownership or tenancy agreement will be required). If your reasons are not exceptional then your application will not be processed until after **1 March 2023**. You should be aware that this will reduce your chance at gaining a place at the school you want.

Offer Date
On **1 March 2023** parents will be notified of the outcome to their application. If you applied online, you will be sent an email on this day if you requested an email response. If you completed a paper application then a letter will be sent out by 2nd class post on this day.

Equal Preference System
The Governing Body of each school operates an equal preference system for processing applications. This means at the first stage there will be no distinction between first, second or third preference applications. Therefore, all applications will be considered equally against the admission criteria. If a pupil qualifies for a place at more than one school the parent's highest ranked preference will be offered and any lower ranking offers will be disregarded.

Parental Responsibility
When considering your application, the Governing Body will use the parental home residence of the Parent/Carer who receives or would have received the child benefit for the child/ren.

Waiting lists
If you have been refused your preferred school(s), you will have the opportunity to place your child's name on a waiting list(s). You may wish to place your child's name on a waiting list for more than one school. Children are placed on the waiting list according to the oversubscription criteria regardless of when their application was received. Within each criterion their place is ordered by shortest distance to the school measured in a straight line, from a single fixed central point of the home address (including flats) to the central point of the school using the Local Land and Property Gazetteer and the Council's Geographical Information System (GIS), with those living closer to the school receiving higher priority.

If pupil numbers fall below the published admission number, the place will be offered to the child at the top of the waiting list. This means a child who is on the waiting list will move down the list if another late application is received that falls within a higher priority under the oversubscription criteria.

Waiting lists for schools will be held for one term in the academic year i.e. 31 December 2023; no formal list will be held by any individual school or the Local Authority after this date.

Catchment Areas
All Learning Trust Schools have a defined geographic area called a catchment area. To find out which catchment area you live in log onto www.northtyneside.gov.uk or contact the Access Team on telephone number 0191 643 8724

Sibling Link
If your child has a brother or sister residing at the same address (including adoptive siblings, half siblings, step siblings, long term fostered children) attending your preferred school in September 2023, the Governing Body will consider this as a sibling link. However, no guarantee is given that siblings can transfer to the same school where the school is oversubscribed. The sibling link does not apply to pupils proposing to return to years 12 and 13 of a school (sixth form).