

**Mathematics Teacher Job Description**

<b>Job Purpose:</b>	To ensure high standards of teaching and learning of mathematics are delivered as set out in the curriculum in accordance to departmental and school policy.
<b>Accountable to:</b>	The Headteacher via the designated line manager (Head of Mathematics). “The job holder’s responsibility for promoting and safeguarding the welfare of children and young person’s for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the relevant Safeguarding Policy; Child Protection Policy and procedures at all times. If in the course of carrying out the duties of the role, the job holder identifies any instance that a child is suffering or likely to suffer significant harm either at school or at home, s/he must report any concerns to the School’s Child Protection Officer / Designated Safeguarding Lead, the Head or indeed to the Regional CEO so that a referral can be made accordingly to the relevant third party services.”
<b>Responsible for:</b>	The Teaching of mathematics across key stages 2 and 3
<b>Accountabilities:</b>	<p><b>1. Teaching and Learning</b></p> <ul style="list-style-type: none"> <li>● Promote excellence in teaching and learning to ensure all pupils develop their potential and are equipped for life beyond school.</li> <li>● Ensure that good practice and useful resources are shared throughout the department.</li> <li>● Ensure schemes of work are followed to enable the maintenance and development of high standards of teaching and learning with regard to different abilities.</li> <li>● Monitor pupils’ work to ensure high standards are maintained in accordance with the feedback policy.</li> <li>● Attend one collaborative planning session per week.</li> <li>● Assess, record and report on the development, progress and attainment of pupils.</li> <li>● Motivate and enthuse all children of all abilities to maximize their potential.</li> <li>● Maintaining classroom displays and other curriculum materials to create welcoming and stimulating environment.</li> <li>● Keep up to date with developments in subject area and education in general.</li> <li>● Contribute to the broader life of the school by supporting and leading curricular and extra-curricular events such as school productions, activity days and language clubs.</li> <li>● Demonstrate strong classroom management skills.</li> </ul>

<b>All school staff are expected to:</b>	<ul style="list-style-type: none"> <li>● Work towards and support the school vision and the current school objectives outlined in the School Development Plan.</li> <li>● Support and contribute to the school’s responsibility for safeguarding pupils.</li> <li>● Work within the school’s health and safety policy to ensure a safe working environment for staff, students and visitors.</li> <li>● Promote equality of opportunity for all pupils and staff, both current and prospective.</li> <li>● Maintain high professional standards of attendance, punctuality, appearance, and conduct positive courteous relations with students, parents and colleagues.</li> <li>● Engage actively in the school’s performance management review process.</li> <li>● Adhere to school policies and the staff handbook.</li> <li>● Undertake other reasonable duties related to the job purpose required from time to time.</li> <li>● Supervise and so far as practicable teach any pupils whose teacher is unavailable to teach them. (Provided that the unavailable teacher has not been absent for more than three days and that the absence was not known for two days in advance of the first day of absence except in circumstances where the school have exhausted all reasonable means of providing a teacher to provide cover without success).</li> </ul>
<b>Other Activities:</b>	<ul style="list-style-type: none"> <li>● Communicate and consult with the parents/guardians of pupils</li> <li>● Communicate and co-operate with relevant persons/bodies outside the school</li> <li>● Participate in meetings arranged for any of the purposes described above</li> <li>● To be responsible for the pastoral care of a registration group.</li> </ul>
<b>Professional Development</b>	<ul style="list-style-type: none"> <li>● Participate in arrangements for further training and professional development as a teacher including undertaking training and professional development.</li> <li>● Motivate your colleagues around you.</li> <li>● Participate in meetings at the school which relate to the curriculum, administration.</li> <li>● Demonstrate a willingness to learn, grow, and improve as a teacher.</li> <li>● Attend and participate appropriately in full, divisional, and departmental/team faculty meetings</li> </ul>

**Person specification**

<b>Post Title</b>	<b>Teacher (of Mathematics)</b>	
<b>Permanent / temp</b>	<b>Permanent</b>	
<b>Full time equivalent</b>	<b>1.0</b>	
<b>Scale</b>	<b>MPS / UPS as appropriate to previous experience</b>	
<b>TLR allowance</b>		
<b>Responsible to</b>	<b>Faculty Leader</b>	
<b>Responsible for</b>	<b>Progress of and standards achieved by pupils in teaching groups directly assigned.</b>	
<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>ASSESSMENT MEANS</b>
<b>Skills / knowledge / aptitudes</b>		
<b>Knowledge of</b> <ul style="list-style-type: none"> <li>● National Curriculum</li> <li>● Relevant guidelines</li> <li>● Safeguarding responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>● AfL strategies</li> <li>● APP</li> </ul>	<ul style="list-style-type: none"> <li>● Interview</li> </ul>
<b>Ability to</b> <ul style="list-style-type: none"> <li>● Work co-operatively as a team member</li> <li>● Motivate pupils and promote high expectations</li> <li>● Attain high standards of learning and progress</li> <li>● Communicate effectively</li> <li>● Support others</li> <li>● Use ICT effectively</li> </ul>	<ul style="list-style-type: none"> <li>● Teach other subjects</li> <li>● Contribute to wider life of school</li> </ul>	<ul style="list-style-type: none"> <li>● Application</li> <li>● Interview</li> <li>● Reference</li> </ul>
<b>Qualifications / training</b>		
<ul style="list-style-type: none"> <li>● Qualified teacher status</li> <li>● Relevant teacher training course</li> <li>● O and A levels</li> </ul>	<ul style="list-style-type: none"> <li>● Relevant CPD</li> </ul>	<ul style="list-style-type: none"> <li>● Application</li> <li>● Interview</li> </ul>
<b>Experience of</b>		
<ul style="list-style-type: none"> <li>● Teaching Maths at Key Stage 2/3</li> </ul>	<ul style="list-style-type: none"> <li>● Teaching other subjects</li> </ul>	<ul style="list-style-type: none"> <li>● Application</li> <li>● Interview</li> <li>● Reference</li> </ul>
<b>Disposition</b>		
<ul style="list-style-type: none"> <li>● Flexible, supportive team worker</li> <li>● Hard-working, enthusiastic, organised</li> <li>● Reflective practitioner</li> <li>● Cheerful, good humoured</li> </ul>		<ul style="list-style-type: none"> <li>● Application</li> <li>● Interview</li> <li>● Reference</li> </ul>